

**Kitchigami Regional Library System
Board Meeting, June 20, 2024, 6:00 p.m.
Kitchigami Headquarters Building, Pine River, MN**

Board members present: Tom Krueger (Hubbard Co.); Tim Little (Park Rapids); Mary Koep (Brainerd); Neil Tobiason (Longville); Murlyn Kreklau (Wadena Co.); Scott Bruns (Cass Co.)

Board members present by interactive technology: Mary Beth Hansen (Walker); Joe Gould (Beltrami Co.); Laurie Hamilton (Blackduck)

Board members absent: George Deiss (Wadena); Lynn Eaton (Bemidji); Jon Lubke (Crow Wing Co.); Brent Norman (Pine River); Diane “Annie” Sevenich (Cass Lake)

Others present non-voting: Staff members: KRLS Director Melissa Whatley, Admin Asst. Svetlana Lang.

Chair Tom Krueger called the meeting to order at 6:05 p.m. and requested participation in reciting the Pledge of Allegiance.

Approval of Agenda Director Whatley requested to add section 7d – Van Wrapping. The additional item was emailed to board members just prior to the meeting. Estimates are being requested from several businesses for the wrapping of Kitchigami graphics on the new delivery vehicle.

Motion by Mary Koep, seconded by Neil Tobiason, to approve the agenda with the addition of 7d – Old Business, Van Wrapping. Roll call vote was taken. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Laurie Hamilton, Mary Koep, Neil Tobiason, Tim Little, Mary Beth Hansen.
Motion carried.

Public Input There was no public input at this meeting.

Consent Agenda **Motion by Murlyn Kreklau, seconded by Scott Bruns, to approve the consent agenda items A-E.**

- a. **Minutes: May 16, 2024**
- b. **Bills: May 2024**
- c. **Financial Statements: 2024 YTD**
- d. **ACHF FY23 FRF December 2023 – March 2024, pg.**
- e. **Director’s Report**

Roll call vote was taken. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Laurie Hamilton, Mary Koep, Neil Tobiason, Tim Little, Mary Beth Hansen. **Motion carried.**

Board to approve the vendors. She also recommended using the vehicle immediately rather than waiting until it has been wrapped.

Motion by Mary Koep, seconded by Murlyn Kreklau, to approve Studio Wraps to apply graphics to the delivery van for the estimated amount of \$2,449.56. Roll call vote was taken. Yes: Joe Gould, Scott Bruns, Tom Krueger, Murlyn Kreklau, Laurie Hamilton, Mary Koep, Neil Tobiason, Tim Little, Mary Beth Hansen. **Motion carried.**

Chair's Report

Chairman Krueger asked if there had been any additional costs to send the electric van back to the dealer. Director Whatley said there had not.

Updated pages for the Trustee handbook will be distributed to the Board members before the July meeting.

Director Whatley answered a question the Chairman had asked regarding the director's and officers' insurance and said that it is usually paid in July.

Tim Little commented that the Park Rapids Library is re-opening their library building on June 24.

Motion by Scott Bruns, seconded by Tim Little, to adjourn at 6:37 p.m. Roll call vote was taken. No: Joe Gould. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Laurie Hamilton, Mary Koep, Neil Tobiason, Tim Little, Mary Beth Hansen. **Motion carried.**

Minutes respectfully submitted by Administrative Assistant Svetlana Maria Lang.

Minutes signed by Board Secretary Brent Norman _____

Date _____