

**Kitchigami Regional Library System  
Board Meeting, May 16, 2024, 6:00 p.m.  
Kitchigami Headquarters Building, Pine River, MN**

Board members present: Tom Krueger (Hubbard Co.); Scott Bruns (Cass Co.); Brent Norman (Pine River); Tim Little (Park Rapids); Mary Koep (Brainerd); Neil Tobiason (Longville); Murlyn Kreklau (Wadena Co.)

Board members present by interactive technology: George Deiss (Wadena); Lynn Eaton (Bemidji); Laurie Hamilton (Blackduck); Jon Lubke (Crow Wing Co.); Joe Gould (Beltrami Co.)

Board members absent: Mary Beth Hansen (Walker); Diane “Annie” Sevenich (Cass Lake)

Others present non-voting: Staff members: KRLS Director Melissa Whatley, Admin Asst. Svetlana Lang, Terria Rohloff.

Chair Tom Krueger called the meeting to order at 6:03 p.m. and requested participation in reciting the Pledge of Allegiance.

Approval of Agenda **Motion by Murlyn Kreklau, seconded by Mary Koep, to approve the agenda with the addition of 7b – New Business, Delivery Vehicle Discussion.** Roll call vote was taken. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Lynn Eaton, Laurie Hamilton, Mary Koep, Neil Tobiason, Tim Little, Brent Norman, George Deiss. **Motion carried.**

Public Input There was no public input at this meeting.

Consent Agenda **Motion by Mary Koep, seconded by Tim Little, to approve the consent agenda items A-E.**

- a. **Minutes: March 2024 and May 2, 2024**
- b. **Bills: March – April 2024**
- c. **Financial Statements: 2024 YTD**
- d. **ACHF FY23 FRF December 2023 – March 2024, pg.**
- e. **Director’s Report**

Roll call vote was taken. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Lynn Eaton, Laurie Hamilton, Mary Koep, Neil Tobiason, Tim Little, Brent Norman, George Deiss. **Motion carried.**

Jon Lubke entered the meeting at 6:11 p.m.

2024 Overview Budget Director Whatley presented the 2024 Overview Budget and provided information in a handout document. Discussion.

**Motion by George Deiss, seconded by Brent Norman, to approve the 2024 Overview Budget.** Roll call vote was taken. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Lynn Eaton, Laurie Hamilton, Mary Koep, Neil Tobiason, Tim Little, Brent Norman, George Deiss, Jon Lubke. **Motion carried.**



search and will bring more information to the June meeting. A handout showing vehicle options was available at this meeting. Discussion.

**Motion by George Deiss, seconded by Brent Norman, to have an executive committee of officers choose among the available options.**

Roll call vote was taken. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Lynn Eaton, Laurie Hamilton, Neil Tobiason, Tim Little, Brent Norman, George Deiss, Joe Gould. No: Mary Koep. **Motion carried.**

Director Whatley also expressed thanks to the City of Park Rapids and Hubbard County. The Park Rapids Library has had to close while their HVAC system is replaced. They will be in a temporary location in the Hubbard County Building and will be open Mondays through Thursdays, 10:00 a.m. – 3:00 p.m. Storytime will be held at Heartland Park, and the Bookmobile will be there, as well. This will continue for three to four weeks.

Chair's Report

Chair Krueger asked about the status of the Magic Fund discussion at the May meeting. Director Whatley explained that it had temporarily been put aside while the delivery vehicle and staff changes took precedence.

Chair Krueger also noted that his policy book is older, and he and the Board members could probably use newer copies. The members will bring in their old copies and exchange them for new ones.

Vice-Chair Kreklau asked for an update regarding the meeting Director Whatley had with the City of Menahga. Director Whatley stated that Menahga handles a large amount of bookmobile traffic. The funding formula makes this a large bill for the County. She suggested discussing options for them. Would the Menahga library like to discuss other ways to get library services, what level of service would they like, and how can we best fund that? She wants costs to be more stable from year to year.

**Motion by Mary Koep, seconded by Brent Norman, to adjourn at 6:53 p.m.** Roll call vote was taken. Yes: Scott Bruns, Tom Krueger, Murlyn Kreklau, Lynn Eaton, Laurie Hamilton, Mary Koep, Tim Little, Brent Norman, George Deiss, Joe Gould, Neil Tobiason. **Motion carried.**

Minutes respectfully submitted by Administrative Assistant Svetlana Maria Lang.

Minutes signed by Board Secretary Brent Norman \_\_\_\_\_

Date \_\_\_\_\_