

**Kitchigami Regional Library System
Board Meeting July 21, 2022 6:00 p.m.
Kitchigami Headquarters Building, Pine River, MN**

Board members present: Scott Bruns, Tom Conway, Bill Brekken, Tom Krueger, Mary Koep, Lynn Eaton, Murlyn Kreklau, Brent Norman, George Deiss

Board members present virtually: Mary Beth Hanson (Walker, MN)

Board members absent: Mike Hanson, Reed Olson, Laurie Hamilton, Phyllis Eck

Others present non-voting: Staff members: KRLS Director Melissa Whatley, Carol Christensen, Tami Beto
Other: Connie Ford

Chair Tom Conway called the meeting to order at 6:00 p.m. and requested participation in reciting the Pledge of Allegiance.

Approval of Agenda Addition to the consent agenda of July 21, 2022 bills.
Motion by Bill Brekken, seconded by Scott Bruns, to approve the agenda with requested change. Motion carried unanimously.

Consent Agenda **Motion by Brent Norman, seconded by Mary Koep, to approve the Consent Agenda:**

- a. Minutes: June 2022
- b. Bills: July 2022
- c. Financial Statements: June 2022
- d. ACHF FY21 FRF April – June 2022
- e. Director's Report

Motion carried unanimously.

2023 Operating Budgets: Cities, Counties, Outreach Draft budgets remained the same as presented in June with no recommendations for revisions. Budget drafts have already been reviewed by Park Rapids, Hubbard County, Crow Wing County, and Wadena County with no recommendations. **Motion by Tom Krueger, seconded by George Deiss, to approve Director Melissa Whatley to distribute the 2023 KRLS operating budgets to cities and counties.** Discussion. **Motion carried by Bruns, Conway, Brekken, Krueger, Eaton, Kreklau, Norman, Deiss, Hanson in favor; and Koep against.**

RLBSS Application: State FY2023 **Motion by Mary Koep, seconded by Brent Norman, to approve the signatures and submission of the RLBSS application to the state. Motion carried unanimously.**

ACHF Application: State FY2023 **Motion by Murlyn Kreklau, seconded by Scott Bruns, to approve submission of the ACHF FY2023 application with necessary signatures to the state. Motion carried unanimously.**

Other

Audit field day is completed and firm is working to finalize. Once completed, draft will be presented to KRLS Audit Committee who will present to the Board as a whole. Director Whatley commends staff for their work with the auditors.

Connie Ford addressed the Board as a member of the public to comment on the KRLS periodical collection. **Motion by George Deiss, seconded by Tom Krueger, to refer to staff to look at the KRLS Collection Development Policy to determine whether or not we have a balanced collection; and whether there's any reason we would not be offering the Epoch Times as part of the collection. Motion carried unanimously.**

Chair's Report

Tom Conway announced at the city council meeting on June 28th in Park Rapids that he will not be running for re-election, so his term will end in December. He has taken a new position with Lamb Weston that will require travel, leaving him uncertain that he'll be able to attend the KRLS meetings.

Motion by Mary Koep, seconded by George Deiss, to adjourn at 6:36 p.m. Motion carried unanimously.

Minutes respectively submitted by Administrative Assistant Carol Elizabeth Christensen.

Minutes signed by Board Secretary, Bill Brekken



Date

