

Kitchigami Regional Library
Minutes of the Board Meeting Thursday 19 September 2019 6:00 p.m.
Kitchigami Headquarters Building, Pine River, MN

Board Members present: Reed Olson, Nancy Erickson, Kendra Murray, Phyllis Eck, Bill Brekken, Mary Koep, Tom Krueger, Tom Conway, Jim Hofer, George Deiss

Board Members absent: Neal Gaalswyk, Richard Molash, Tammy Hansen, Mary Beth Hansen

Others non-voting present: Christy Loven, Stephanie Johnson

Tom Conway, Vice-chair, called the meeting to order at 6:00 p.m. He filled in for absent Chair Gaalswyk.

Motion made by Nancy Erickson, seconded by Tom Krueger, to approve the agenda. Motion carried.

Consent Agenda	Motion by Bill Brekken, seconded by Reed Olson, to approve the items listed on the Consent Agenda: <ul style="list-style-type: none">- July 2019 Board Meeting Minutes- August 2019 Board Meeting Minutes- August 2019 Bills- July-August 2019 Financial Report- Arts and Cultural Heritage Funds: FRF 2018 Final and 2019 1st FRF- Director's Report
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RLBSS: Amendment to FY2020 grant application Budget	Motion by Jim Hofer, seconded by Phyllis Eck, to approve the Regional Library Basic System Support FY2020 Grant Application revised budget. Discussion. <u>Motion carried.</u>
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Strategic Planning Process	Director Johnson brought in an RFP for hiring a Strategic Planning Consultant to help with this process. Discussion of this process being driven first by the board itself who will be in communication with the branch managers on what they want to see in this Plan. The board wants KRLS finances explained. Motion by Jim Hofer, seconded by Tom Krueger, to table any further Strategic Planning discussion until the November meeting. <u>Motion carried.</u>
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September 2019 Bills	Motion by Reed Olson, seconded by Jim Hofer, to approve payment of the September 2019 bills check #21603 to #21667 in the amount of \$197,842.72. Discussion. Rolls call vote: <u>Motion carried.</u>
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- RLTA FY2019 Final Report Motion by Reed Olson, seconded by Bill Brekken, to approve the Regional Library Telecommunications Aid Grant FY2019 Final Report and the requisite signatures for submission to the state. Discussion. Motion carried.

- RLBSS FY2019 Report of Results Accomplished Motion by Mary Koep, seconded by Nancy Erickson, to approve the Regional Library Basic System Support Report of Results Accomplished FY2019 and the requisite signatures for submission to the state. Discussion. Motion carried.

- ACHF FY2020 Application Motion by Tom Krueger, seconded by Jim Hofer, to approve the Arts and Cultural Heritage Funds FY2020 Application and requisite signatures for submission to the state. Discussion. Motion carried.

- RLTA FY2020 Application Motion by George Deiss, seconded by Kendra Murray, that the Board approve the Regional Library Telecommunications Aid Grant FY2020 Application. Discussion. Motion carried.

- Certificates of Deposit Renewal Motion by George Deiss, seconded by Nancy Erickson, that the following Certificates of Deposit be renewed for 12 months at their maturity date of 10/18/19 at Park Rapids Citizen National Bank at 2.20%:
 CD: Summer Library Program for approximately \$27,531.59
 CD: Automation Software for approximately \$253,368.70
 CD: Summer Library Program for approximately \$36,721.39
 CD: Non –restricted for approximately \$122,249.36
 Discussion. Motion carried.

6: 50 p.m. Motion to adjourn made by Reed Olson, seconded by Mary Koep. Motion carried.

Minutes respectively submitted by Administrative Assistant, Christy Loven.

Minutes signed by Board Secretary, Mary Koep _____
Date _____