

## Bemidji Public Library Board Meeting Minutes

Tuesday, October 8, 2019

Present: Deb Rossman, Deb Graves, Joyce Siegert, Stephen Pflieger, Heidi Johnson, Lauree Bahr, Nancy Erickson, Sheri Brumback  
Guests: Terry Thomas, Kath Molitor

**I. Approval of September minutes:** Motion to accept minutes was made by Lauree Bahr, seconded by Heidi Johnson.

### II. Manager's Report

#### A. Financial Report

Question was raised about the cost of transporting books to the storage unit. That will be explored more.

#### B. Usage Statistics

#### C. News

\*Big Reads NEA Grant:

The Round House by Louise Erdrich was selected to be read and discussed by various groups. 993 copies were purchased to hand out free to the public and partners in the grant. Events at the library, in conjunction with the grant, will be an author reading of the bilingual children's picture book Bowwow Powwow by Brenda Child on Saturday, October 26 at 10:00 a.m. A discussion of The Round House will be held at the Bemidji Public Library on Monday, October 28 at 6:00 p.m.

\*There is a new Bemidji Public Library newsletter called "Between the Pages." It has been compiled by Sabrina Grauman and a copy was passed around to board members.

#### D. Upcoming Programs and events

October 14, 12:00 noon – Bemidji Public Library Book Club presents Abigail Adams by Woody Holton

October 15, 5:30 p.m. – Young Adults Book Club will discuss Death.

October 18, 3:30 p.m. – Kids Book Club will discuss Coraline by N. Gaiman.

October 19, 10:00-12:00 – BARC (Bemidji Area Reading Canines) will be at the library.

October 24, 7:00 p.m. – Pages to Pints will meet at Bemidji Brewing

October 29, 3:30 p.m. – Family Movie "Hocus Pocus."

### III. Old Business

A. Review of progress on installation of security cameras for the library: Motion-activated cameras were installed and are working. Training was provided by the installing company. Sheri purchased monitors for under the front desk and the back sorting room since KRLS computers cannot be used for this purpose. The staff appreciates the cameras. Negative outside activity is down. Sheri shared an example of how the camera recording can be used for review. Girls who went out an exit, clearly marked for emergency use only, were recorded on tape so that staff knows who broke the rule.

B. Board vacancy. The position has been posted and the city council will review applicants and choose a new member. This position can be held by a person who lives outside of Bemidji city limits.

C. Cyndi Fenske has resigned from the board. Steve Pflieger made a motion for Joyce Siegert to finish out her term as secretary. Seconded by Heidi Johnson.

#### **IV. New Business**

A. Meeting room rental policy. Nancy Erickson provided copies of meeting room policies for Bemidji, Walker, and Brainerd. Not all KRLS libraries have meeting rooms. Sheri Brumback discussed how the Bemidji meeting room is used and how charges are assessed as well as who may use the room without charge.

B. Library computer replacement. KRLS pays for computers and technology. They are used until they wear out, then replaced. The network determines the level of computers being used. They are running Explorer 8 or 9. They cannot use Mozilla Firefox or Google Chrome because they remember usage. No printing can be done from WiFi computers. Printing costs to customers are \$.15 for black & white copies, \$1.00 for color copies, and free for job applications or resumes.

C. November is a time to be especially thankful. Stephen Pflieger made a motion to purchase treats for \$75 to thank them for their service. Seconded by Heidi Johnson.

#### **V. Kitchigami Regional Library Services Report – Nancy Erickson**

Each region must do a strategic planning session to establish goals for each library and determine the purpose of the KRLS board.

#### **VI. Friends of the Bemidji Public Library Report – Terry Thomas**

Terry shared an update of the Friends' activities.

#### **Adjournment**

After the meeting, Sheri showed board members the locations of the cameras and monitors in the library and work areas.

Next meeting: November 12, 2019

Submitted by Joyce Siegert, acting secretary.