

Bemidji Public Library Board Meeting Minutes

Tuesday, September 10, 2019

Present: Deb Rossman, Deb Graves, Joyce Siegert, Stephen Pfleger, Heidi Johnson, Lauree Bahr, Nancy Erickson, Ara, Terry Thomas

Absent: Sheri Brumback

- I. Approval of amended August Meeting Minutes: Lauree Bahr motioned to accept the August meeting minutes. Joyce Siegert seconded. Motion passed.
- II. Manager's Report: Sheri not present Ara gave report.
 - A. Financial Report—no report
 - B. Usage Statistics—on track for the month/year.
 - C. News—Children's' events well attended. Stream roller was well attended and x-box time continues to be popular.
 - D. \$1,000 grant was received for the books, "Round House" by Louise Erdich, to handed out at as free copies at public events.
- III. Old Business
 - A. Library Book Sale: Joyce handed out a written summary of the Annual Book Sale. Discussion about the location and fees, \$750 to rent the gym, \$55 Janitor fee & \$75 fee for table set up. Total \$880.00. Discussion about having the book sale open 1 more day but will not change the dates or amount. Open at 4:00 on Monday after set up is complete for the Friends or the Library members, normal book sales on Tuesday & Wednesday and bag sale all day Thursday. Stephen made a motion was made to have the Annual Book Sale start on Monday and run through Thursday, Joyce second. Motion passed.
 - B. Security Cameras ordered, -check with Sheri. Issue with Lakes County Services to access the Network settings to open a port for access to server. Work with tech support team to resolve issue and contact KRLS to get access.
- IV. New Business
 - A. A new member of the library board will need to fill the position of Cyndi Fenske. Contact Michelle Miller to post open board position.
 - B. Use of the conference room at the public library was discussed. There were 29 reservations in August. Most no charge. Nancy will look into charging a fee and policies. No non-profits are charged. Review of policy at next meeting.
 - C. Possible new computers needed for patron use and staff have old computers with Windows 9.
 - D. Still need to decide on who would be Secretary for our meetings.

- V. Kitchigami Regional Library Report: Nancy Erickson—Gave report on the status of the KRLS Director. New Director, Stephanie, will hire new staff. Meeting about volunteers in the library as part of the Gov't funded program as service hours.
- VI. Friends of the Bemidji Public Library Report: Terry Thomas— gave update.

Next meeting: Tuesday, October 8, 2019 at 5:00. Board room at library.

Adjourned at 6:15

Submitted by Stephen Pflieger for open Secretary position.