

Bemidji Public Library Board Meeting Minutes

Tuesday, March 12, 2019

Present: Lauree Bahr, Sheri Brumback, Nancy Erickson, Cyndi Fenske, Debbie Graves, Joyce Siegert

Absent: Heidi Johnson, Stephen Pflieger, Deb Rossman

- I. Approval of February meeting minutes: Joyce motioned to accept the February meeting minutes. Lauree seconded. Motion passed.

- II. Manager's Report: Sheri Brumback
 - A. Financial Report: A financial report was provided including a deduction to Library Board Funds of \$91 for the book storage facility rental. With this deduction, the total of funds sits at \$21,496.59, although some of this total has been allocated.
 - B. Usage Statistics: Statistics for February show a total of 214 hours open, 13,874 total customers, 11,521 checkouts (not including e-materials) and 1560 internet users.
 - C. News: Personnel related news includes a new hire: Amy Karwoski as an LA II. The evening custodian quit—this position was recently reduced from 15 hours to 10 hours to make up budget cuts. This is a direct result of the decision from Beltrami County to cut around \$6,000 from BPL funding. A new 10-hour position is being advertised. Other news includes the popular charging stations being reinstated with no further vandalism and the Brainerd Public Library hiring a new branch manager internally.
 - D. Upcoming Events and Programs: Bemidji Speaks and Pints to Pages are very popular. There will also be Legacy events, a history lecture series (in partnership with the Beltrami County Historical Society), and programs for all ages being offered to the public free of charge.

- III. Old Business:
 - A. Young Adult/Teen section update: No updates were available at this time.
 - B. Children's section update: No updates were available at this time.

- IV. New Business:
 - A. Book Sale Update: Joyce reported to the Board that a contract has been sent into Evangelical Free Church of Bemidji for the space rental. The Board will still need to pay the deposit. The sale will take place July 15-20. There was discussion about picking up books at the end of the sale. The DAV and Bemidji Jail have done this in the past. They will be contacted again as well as other interested non-profits. (The Food Shelf is offered year-round children's book donations, which is different than years past.)

- B. Other: Joyce has volunteered to do showcases on children's literature for the Library if there is a vacant case in the lobby.

- V. Kitchigami Regional Library Report: Nancy Erickson: There was no meeting last month, but hiring a new Library Director is still in process. With the help of a hiring firm they've narrowed their scope down to 6 very qualified applicants and are reviewing interview and resume material for each one.

- VI. Friends of the Library Report: Terry Thomas: Not present. No update to report.

The meeting was adjourned at 6:08 p.m.
Submitted by: Cyndi L. Fenske, Secretary