

## **Bemidji Public Library Board Meeting Minutes**

Tuesday, February 12, 2019

Present: Lauree Bahr, Sheri Brumback, Nancy Erickson, Cyndi Fenske, Debbie Graves, Deb Rossman, Joyce Siegert

Guests: Nate Matthews (City Manager) and Terry Thomas (President of the Friends of the Bemidji Public Library)

Absent: Stephen Pflieger

- I. Approval of the January Meeting Minutes: Joyce motioned to accept the January meeting minutes. Lauree seconded. Motion passed.
  
- II. Manager's Report—Sheri Brumback
  - a. Financial Report: A financial report was provided including deductions to Library Board Funds of \$91 for the book storage facility rental and \$800 for the rental of Evangelical Free Church for the 2018 book sale. (Yes, 2018 is correct).
  - b. Usage Statistics: Statistics for the month of January include 15,672 total customers, 12,545 total checkouts and 1377 internet users.
  - c. News: Personnel related news includes Colleen Joyce's (children's library assistant) resignation, with Alayna Nestberg taking over that area. An LA II 30 hour/week position is being advertised. Other news includes 3 charging stations being set up for patrons. There has been a major incident of vandalism with 2 stations—the cords were cut. Suspecting an irate patron who has now been officially trespassed. The charging company is sending new replacement cables.
  - d. Upcoming Programs and Events: There are many events and programs for patrons of all ages including: Bemidji Speaks, Magic: The Gathering Club, book clubs and story times, a Legacy funded event on Scandinavian folk music, Pints to Pages, and Bemidji Speaks.
  
- III. Old Business
  - a. Young Adult/Teen Section Update: Sabrina (YA library assistant) is working on plans.
  - b. Children's Section Update: Colleen Joyce resigned—Alayna Nestberg will work on this project as the new children's library assistant.
  - c. Book Storage Charges: Bills were not getting paid on time by the city. The Board was being charged late fees and a lockout fee. This has been remedied and should be \$91/month going forward as originally contracted. There is no option of paying for the whole year in advance.
  - d. Election of New Officers: All positions have been accepted. Deb Rossman has been elected to chair. Debbie Graves has been elected to Vice Chair. Cyndi Fenske will remain as Secretary.
  
- IV. New Business
  - a. Book Sale Location: The annual book sale will be at Evangelical Free Church, the week of July 15-19, 2019. Rental is \$805 (\$150/day plus \$55 custodian fee).

The Board also gets to move in the books on Saturday at no extra charge for a total of 6 ½ days.

- b. Other: The Library remained open on January 30 even though most facilities (including the postal service) were closed due to extremely cold weather. Over 200 people came in that day to stay out of the cold, which was widely supported by the community. The Bemidji Pioneer published an article about this.
- V. Kitchigami Regional Library Report—Nancy Erickson: Nancy reported updates on the hiring committee for Marion Ridge’s position. Top candidates will soon do video interviews for the committee to review. An issue with the budget was also brought up. Beltrami County cut their fund request by \$6,500. Sheri had to make this up by cutting staff hours.
- VI. Friends of the Bemidji Public Library Report—Terry Thomas: Terry provided a newsletter for members of the Board highlighting the Books for Babies program and other literacy programs.

Adjourn at 6:12 p.m.

Submitted by Cyndi L. Fenske, Secretary