

Kitchigami Regional Library  
21 March 2019 Board Meeting Minutes  
Kitchigami Headquarters Building, Pine River, MN

Board Members present: Reed Olson, Nancy Erickson, Neal Gaalswyk, Bill Brekken, Tom Krueger, Tom Conway, Jim Hofer, George Deiss

Board Members absent: Richard Molash, Tammy Hoppe, Mary Beth Hansen, Mary Koep

Others non-voting present: Marian Ridge, Christy Loven, Gary Weiers, Ardel Nadeson

The meeting was called to order at 6:00 p.m. by Chair Gaalswyk.

Motion by Tom Conway, seconded by Tom Krueger, to approve the agenda as presented.  
Motion approved.

Consent agenda            Motion by Bill Brekken, seconded by Reed Olson, to approve the items Listed in the Consent Agenda:

- January 2019 Board Meeting Minutes
- January-February 2019 Financial Statements
- February 2019 Bills
- Director's Report

Motion carried.

Director's Search            Gary Weiers, of David Drown Associates, came to explain how the search was proceeding. 6 candidates out of 10 were chosen to interview. Video interviews were done with the Selection Committee. 2 of those 6 withdrew their names. On April 17<sup>th</sup> at Kitchigami Headquarters in Pine River all the branch managers will do a group interview of each of the 3 remaining candidates to give their impressions to the Committee. In the afternoon the Committee will do a group interview of each of the 3 candidates. Background work will be done by DDA prior to the interviews.

Discussion of allowing \$1,000 for each candidate who is coming from a far distance and a reminder that \$7,500 is coming from Sourcewell.

Orientation:  
Budget Process            Director Ridge did an extensive presentation of and explanation of the KRLS budgeting process – its principles and practice. She answered any questions the board had. Director Ridge was thanked for her thoroughness.

2019 Overview  
KRLS Budget            Motion by George Deiss, seconded by Nancy Erickson, to approve the KRLS 2019 Overview Budget as presented and explained by Director Ridge. Discussion. Motion carried.

Associate Libraries            This was not discussed at this meeting other than to say Crow Wing County pays for them entirely.

March 2019 Bills      Motion by Reed Olson, seconded by Kendra Murray, to approve payment Of the March 2019 bills checks #21254 through #21303 in the amount of \$203,494.50. Discussion. Rolls call vote: Motion carried unanimously.

Auditor's Letter of Engagement      Motion by George Deiss, seconded by Tom Conway, to authorize the Director's and Board Chair's signatures on the engagement letter for the firm of Justin Clasen and Company, Ltd. to perform the KRLS audit for the year 2018 for \$9,650, the year 2019 for \$9,800 and the year 2021 for \$9,975. Discussion. Motion carried.

Library Day at the Legislature      Neal Gaalswyk and Reed Olson, who attended this event and visited with all of Kitchigami's legislators, told of their experience and effort to promote additional state funding for regional libraries. Discussion.

Motion by Chair Gaalswyk to adjourn at 7:30 p.m.

Respectively submitted by Administrative Assistant, Christy Loven.

Signed by Board Secretary, Mary Koep \_\_\_\_\_

Date: \_\_\_\_\_