

**Kitchigami Regional Library System  
Board Meeting June 23, 2022 6:00 p.m.  
Kitchigami Headquarters Building, Pine River, MN**

Board members present: Scott Bruns, Bill Brekken, Tom Krueger, Murlyn Kreklau, Mary Koep, Neil Tobiason, Brent Norman, George Deiss

Board members present virtually: Reed Olson (Bemidji, MN), Laurie Hamilton (Blackduck, MN)

Board members absent: Mike Hanson, Lynn Eaton, Tom Conway, Mary Beth Hanson

Others present non-voting: Staff members: KRLS Director Melissa Whatley, Carol Christensen, Tami Beto, Terria Rohloff, Mary Beth Durham, Kelly Hanks  
Other: Christina Regas, Mary Salmonson, Miriam Osborn

Acting Chair Tom Krueger called the meeting to order at 6:00 p.m. and requested participation in reciting the Pledge of Allegiance.

Approval of Agenda Requested additions to the agenda were June 24, 2022 bills and payroll checks for approval; and Deerwood Technologies network infrastructure proposal for Park Rapids Area Library for approval. **Motion by Bill Brekken, seconded by Murlyn Kreklau, to approve the agenda with requested changes. Motion carried unanimously.**

Consent Agenda Item B Bills: May 10-June 10, 2022 was requested to be pulled from the consent agenda. Director Whatley gave the board a summary of her Director's report. **Motion by George Deiss, seconded by Scott Bruns, to approve items A, C, and D on the Consent Agenda:**

- a. Minutes: May 2022
- c. Financial Statements: May 2022
- d. Director's Report

**Motion carried unanimously.**

Bills: May 10-June 10, 2022 Director Whatley clarified check #'s 23535 Junior Library Guild, 23536 Midwest Tape, and 23616 Regents of the UofM expenses. **Motion by Brent Norman, seconded by Bill Brekken, to approve May 10-June 10, 2022 bills checks #23516 to #23620 and payroll checks #44901 to #45114. Motion carried unanimously.**

**Motion by George Deiss, seconded by Murlyn Kreklau, to approve June 24, 2022 bills checks #23621 to #23655 and payroll checks #45117 to #45190. Roll call vote: Motion carried unanimously.**

2023 Operating Budgets: 1<sup>st</sup> Draft Cities and Counties Acting Chair Krueger gave the Board an overview of the Finance Committee's budget proposal for a 3% increase across the board for cities and counties. Director Whatley noted contributions from the KRLS general fund to maintain the 3% levy increases, which totals \$217,500. Discussion.

Blackduck Request: Letter of Support for Release of Capital Funds

City Administrator Christina Regas of Blackduck described the current opportunity to purchase a newer, larger facility to be used as the Blackduck Community Library. Blackduck Library Board Chair Miriam Osborn discussed needs in the community and surrounding areas. **Motion by Mary Koep, seconded by Bill Brekken, to approve the release of \$65,683 of capital funds earmarked for Blackduck once the requirements of the Capital Appropriation Policy are met. Motion carried unanimously.**

Investment Account to accept Donated Securities

**Motion by George Deiss, seconded by Brent Norman, to approve opening an investment account on Blackduck Community Library's behalf to accept donated securities. Motion carried unanimously.**

Deerwood Technology Proposal – Wadena

An updated proposal was made available to members. NW Links funds will be requested for reimbursement. **Motion by Murlyn Kreklau, seconded by Scott Bruns, to approve the proposal for network equipment at the new Wadena library building. Motion carried unanimously.**

Deerwood Technology Proposal – Park Rapids

Proposal was added to the agenda to take advantage of NW Links funds. Equipment is out of date and out of warranty. **Motion by George Deiss, seconded by Scott Bruns, to approve the proposal for network equipment at Park Rapids Area Library. Motion carried unanimously.**

Other

KRLS Board members thanked the City of Brainerd representative Mary Koep for her service to the board. Her last meeting will be July 2022.

KRLS Audit field work will be the week of July 11, 2022.

Motion by Bill Brekken, seconded by Brent Norman, to adjourn at 7:13 p.m. Motion carried unanimously.

Minutes respectively submitted by Administrative Assistant Carol Elizabeth Christensen.

Minutes signed by Board Secretary, Bill Brekken

  
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Date 7/2/2022