

Kitchigami Regional Library
Board Meeting Minutes of 17 January 2019 6:00 p.m.
Kitchigami Headquarters Building, Pine River, MN

Board members present: Reed Olson, Nancy Erickson, Dick Downham (Cass County alternate for Neal Gaalswyk), Phyllis Eck, Bill Brekken, Mary Koep, Tom Krueger, Tom Conway, Jim Hofer, George Deiss

Board members absent: Kendra Murray, Neal Gaalswyk, Richard Molash, Tammy Hoppe, Mary Beth Hansen

Others present non-voting: Ardel Nadeson, Christy Loven, Marian Ridge

6:02 p.m. Meeting was called to order by Jim Hofer, Treasurer, in the absence of the Chair and Vice-Chair, prior to the 2019 election of board officers.

Election of officers Jim Hofer nominated for Chair, Neal Gaalswyk. Motion to George Weiss, seconded by Reed Olson. This was called for three times. Motion to close the ballot and accept the nominee for Chair. Motion carried.

Motion by George Weiss, seconded by Nancy Erickson, to nominate Tom Conway in the position of Vice-chair. This was called for 3 times. Motion by Nancy Erickson, seconded by Reed Olson, to cease nominations and accept the nominee for Vice-Chair. Motion carried.
Tom Conway, now Vice-chair, took over as chair.

Motion by Nancy Erickson, seconded by Phyllis Eck, to nominate Jim Hofer as Treasurer. This was called for 3 times, hearing no further nominations, the questions was called and motion carried.

Motion by Jim Hofer, seconded by George Weiss, to nominate Mary Koep as Secretary. This was called for 3 times, hearing no further nominations, the question was called and the motion carried.

Oath of Office Director Ridge administered the KRLS Oath of Office to the board and new member Bill Brekken was welcomed to the board.

Approval of agenda Motion by Reed Olson, seconded by George Deiss, to approve the agenda as presented. An addition was made under New Business: Sale of the old KRLS delivery van. The revised agenda was approved.

2019 Operating Budgets Motion by George Deiss, seconded by Jim Hofer, to approve the 2019 revised operating budgets. Amendments were made to City of Brainerd, Beltrami County and cities Bemidji and Blackduck and Beltrami County and Park Rapids. Discussion. Motion carried.

Confirmation of 2019 wage rates Motion by Dick Downham, seconded by Tom Krueger, to confirm the 2.5% cost of living increase across the board and steps where eligible for 2019.

Selection Committee Update A new draft time line along with other related information in the Director's Search process was brought to the board.

January Bills Motion by Jim Hofer, seconded by Bill Brekken, to approve payment of the January 2019 bills check #21159 to 212090 in the amount of \$167,885.93. Discussion. Roll call vote: Motion carried unanimously.

Board Committees for 2019 Motion to table this matter by George Weiss, seconded by Reed Olson, until the March 2019 board meeting. Motion carried.

2019 Legislative Platform Motion by Mary Koep, seconded by Jim Hofer, that the board support the new Regional Library Basic System Support formula and an increase to regional public library system funding of no less than \$3 million per annum. Discussion. This matter will also be brought to the March board meeting. Motion carried.

Delivery vans Since the new delivery van has arrived and is being used, motion by Nancy Erickson, seconded by Phyllis Eck, to dispose of the old delivery van by putting out ads for it. Discussion. Motion carried.

Trustee Handbooks Let Christy know if you need a new Trustee Handbook. These will be given out to new 2019 board members.

Motion to adjourn by Reed Olson. Motion carried.

Minutes submitted by Administrative Assistant, Christy Loven.

Signed by Board Secretary, Mary Koep _____

Date _____