

Kitchigami Regional Library
Board Meeting Minutes of Thursday September 21, 2017
Kitchigami Headquarters Building, Pine River, MN

Board present: Reed Olson, Nancy Erickson, Wayne Bohn, Annie McMurrin, Paul Thiede, Mary Koep, Jim Hofer

Board absent: Blackduck representative, Neal Gaalswyk, Longville representative, Tony DeSanto, Ed Smith, Dick Rutherford

Others non-voting present: Director Marian Ridge, Christy Loven, Ardel Nadeson, Jane Baker

In Chair Neal Gaalswyk's absence, Vice-Chair Paul Thiede called the meeting to order at 6:10 p.m.

Motion by Jim Hofer, seconded by Nancy Erickson, to approve the agenda as is. Motion carried.

Consent agenda Motion by Mary Koep, seconded by Reed Olson, to approve the following items on the Consent Agenda:

- July 2017 Board meeting minutes
- August 2017 Bills
- ACHF 4th Fiscal Report Form for FY2017
- Director's Report

Motion carried.

ACHF Interim Progress Report Executive Summary Motion by Wayne Bohn, seconded by George Deiss, to approve the completed narrative of activities report for FY2017 for submission to the state. Discussion. Motion carried.

ACHF FY2018 Amended Budget Motion by Mary Koep, seconded by Jim Hofer, to accept the ACHF revised 2018 budget by the state. It is 124.80 less or a new total of \$101,471.56 for FY2018. Discussion. Motion carried.

ACHF FY 2018 Local Program Applications Motion by Jim Hofer, seconded by Nancy Erickson, to approve all of the local program applications submitted from branches, Bemidji, Brainerd, Cass Lake, Park Rapids, and Wadena for a total of \$11,763. Discussion. Motion carried. This still leaves \$10,000 of unspent FY2017 funds to be spent.

Amended FY2018 RLBSS Budget Motion by Nancy Erickson, seconded by Wayne Bohn, to approve and submit to the state the amended Regional Library Basic System Support FY2018 budget. Discussion. Motion carried.

RLTA FY 2017 Final Motion by George Weiss, seconded by Annie McMurrin, to approve the Regional Library Telecommunications Aid Final Report for 2017 for submission to the state. Discussion. Motion carried.

RLBSS FY2017 Report of Results Accomplished Motion by Reed Olson, seconded by Nancy Erickson, to approve the Regional Library Basic System Support FY2017 Report of Results Accomplished board signatures and submission to the state. Discussion. Motion carried.

RLTA FY2018 Application Motion by Wayne Bohn, seconded by Annie McMurrin, to approve the necessary signatures and submission to the state of the Regional Library Telecommunications Aid FY2018 application. Discussion. Motion carried.

Statewide Publishing Opportunity Motion by Wayne Bohn, seconded by Reed Olson, that Kitchigami approve participation in the Minnesota Libraries Publishing Project (or Selfe Pressbooks Project) in order to support local authors in designing, publishing, and providing access to their e-books. Discussion that this project would give all of our patrons, authors and readers alike access to software, a platform, and the best in e-books being produced in other states for a very reduced rate annual cost of under \$4,000 (based on our percentage of the RLBSS) for our region. Further discussion. Motion carried.

Director’s Evaluation Papers The board was asked to complete these evaluations and return them to Neal Gaalswyk either by mail or electronically by the end of October.

September 2017 Bills Motion by Nancy Erickson, seconded by Mary Koep, to approve payment of the September 2017 bills checks #20166 to #20225 in the amount of \$53,922.50. Discussion. Roll call vote: Motion carried unanimously.

Jane Baker, speaking on Behalf of Longville Library Patrons Jane Baker, President of the Longville Library Board, came to explain that they are struggling to find a representative to the Kitchigami regional board that lives within the Longville City limits. and could the rules be changed so that someone could be appointed who does not live within the city limits. Discussion. It was explained that because of state statute this could not be done without a change by the legislature in the law and also because the KRLS Joint Powers Agreement wording would have to be revised. The board asked that Director Ridge write a letter to the City of Longville for the need of a regional library representative for Longville patrons. The board also decided to discuss this subject further at its next meeting.

Mary Koep Mary Koep spoke about being a member of the state Independent Living Council to help those with disabilities and that there will be a series of listening sessions through the area about ADA and the Olmsted Act to educate the public on what is available. These will be in Bemidji, Brainerd, etc.

Wayne Bohn Wayne spoke about reorganizing his local library board.

Motion to adjourn 7:35 p.m. by Reed Olson, seconded by Jim Hofer. Motion carried.

Minutes respectively submitted by Christy Loven, Administrative Assistant.

Signed by Board Secretary, Mary Koep _____
Date _____