

Kitchigami Regional Library  
Board Meeting Minutes of 20 July 2017  
Kitchigami Headquarters Building, Pine River, MN

Board present: Reed Olson, Nancy Erickson, Neal Gaalswyk, Wayne Bohn, Paul Thiede, Mary Koep, Ed Smith, Jim Hofer, George Deiss

Board absent: Blackduck representative, Darlene Petterson, Tony DeSanto, Annie McMurrin, Dick Rutherford

Others non-voting present: Ardel Nadeson, Christy Loven, Marian ridge

Chair Gaalswyk called the meeting to order at 6:03 p.m. Introductions were not necessary.

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| Consent Agenda        | Motion by Mary Koep, seconded by Jim Hofer, to approve these items on the consent agenda: <ul style="list-style-type: none"><li>- June 2017 minutes - It was requested that on page 2 that the dissenting vote by Mary Koep be recorded in these minutes.</li><li>- June 2017 bills</li><li>- Arts and Cultural Heritage Fund report</li><li>- Director's Report</li></ul> <u>Motion carried.</u> |
| Operating budgets     | Director Ridge went over each 3 <sup>rd</sup> draft of the KRLS cities and counties and answered any questions or concerns. Motion by Reed Olson, seconded by Wayne Bohn, to approve these 3 <sup>rd</sup> drafts of the 2018 KRLS budgets for distribution to the cities and counties. <u>Motion carried.</u>  |
| Policy Committee      | The Policy Committee met prior to this board meeting. Motion by Mary Koep, seconded by Jim Hofer, to adopt retroactively to May 15, 2017, further changes to the Borrower Card Eligibility and Use Policy. Discussion. <u>Motion carried: 8 in favor, 1 against.</u><br><br>The Policy Committee will discuss revision of the KRLS Branch Establishment Policy at their next meeting.             |
| July 2017 Bills       | Motion by Paul Thiede, seconded by George Deiss, to approve payment of the July 2017 bills checks #20075 to #20114 in the amount of \$168,240. Roll call vote: <u>motion carried unanimously.</u>   |
| KRLS HQ 2018 Budget   | The Director explained the revenue section is not completed until she hears from all the cities and counties on what levies they will pay for 2018. The Director will bring the 2 <sup>nd</sup> draft of this budget when she receives updated state information.   |
| ACHF 2018 application | Motion by Mary Koep, seconded by Ed Smith, to approve the 2018 Arts and Cultural Heritage Fund Application as presented for   |

ACHF 2018 application (continued) submission to the state. Discussion. Branches have been informed they must complete all programs by 30 May for FY 2018 and for FY2019 all programs must be completed by 31 January 2019. Discussion of the Art Aware Legacy grant being discontinued for branches if none of them applies by Fall of 2017. Motion carried.

Closed Session: 7:20 p.m.  
Employee Matter Board discussion. Motion by Paul Thiede, seconded by Reed Olson, that the Director notify the bookkeeper that the additional requested medical leave was granted by the board until September 12, 2017 and not to expect the hours for her position to remain the same. Motion carried.

Motion to adjourn 8:55 p.m.

Minutes respectively submitted by Christy Rose Loven, Administrative Assistant.

Minutes signed by Board Secretary, Mary Koep \_\_\_\_\_

Date \_\_\_\_\_