

Kitchigami Regional Library
19 May 2016 Board Meeting 6:00 p.m. – 7:20 p.m.
Kitchigami Building, Pine River, MN

Board Members Present: Richard Anderson, Nancy Erickson, Wayne Bohn, Darlene Petterson, Tony DeSanto, Erin Haefele, Paul Thiede, Mary Koep, Ed G. Smith, Jim Hofer, Don Niles

Board Members Absent: Blackduck Representative, Neal Gaalswyk, Jeff Mosner

Others non-voting present: Ardel Nikeson, Christy Loven, Marian Ridge

Chair Anderson called the meeting to order at 6:00 p.m.. Introductions were made. New members, Nancy Erickson of the City of Bemidji and Erin Haefele of the City of Walker were welcomed to the board. Director Ridge administered the Oath of Office to these two new members.

Motion by Mary Koep, seconded by Paul Thiede, to approve the agenda as presented was made. Motion carried.

Consent agenda Motion by Don Niles, seconded by Jim Hofer, to approve the following items on the Consent Agenda:

- March 2016 minutes
- April 2016 Bills
- Arts and Cultural Heritage Fund Activity Update
- Director's Report

Motion carried.

KRL Headquarters Shingle Roof Project Motion by Tony DeSanto, seconded by Neal Gaalswyk, to retroactively approve the subcommittee's award of the contract to Schmidt Construction of Burnsville, MN in the amount of \$32,450. The subcommittee consisted of Tony DeSanto, Neal Gaalswyk and the Director. Discussion. The project will take place May 20th, 21st and 22nd. Motion carried.

Classification and Compensation Study This study is proceeding and Mr. Bjorklund will meet next with the Personnel Committee on 25 May and report back to the board at its June meeting.

Crosby Fact Finding Committee The Director will be bring certain one-time costs to this committee for a meeting on 25 May. Crow Wing County and members of the Jessie F. Hallett library board and the Crosby City Council are now meeting to discuss budgetary matters. Discussion of what is needed to be done before the library can become a KRLS branch. The final decision, which must be unanimous, is up to the signatory members of the KRLS Joint Powers Agreement.

- KRLS Annual Report to the State Motion by Paul Thiede, seconded by Mary Koep, to approve the the signing and submission of the KRLS Annual Report to the Minnesota Department of Education. Discussion. (A copy was provided if the board wanted to read it.) Motion carried.
- May Bills Motion by Paul Thiede, seconded by Jim Hofer, to approve payment of the May 2016 bills in the amount of \$74,275.04, checks # 19222 to #19273. Discussion. Roll call vote: motion carried.
- Financial Statements The KRLS Financial Statements through March 2016 were gone over and approved by consensus.
- Arts and Cultural Heritage Fund FY2017 Application Motion by Wayne Bohn, seconded by Ed Smith, to approve the signing and submission of the FY2017 ACHF application and the division of those funds (\$91,474.07) as follows:
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|------------------------|--------------|
| -Administration | \$ 4,573.70 |
| -Personnel | \$ 10,976.89 |
| -Art Aware Program | \$ 10,000.00 |
| -Local branch programs | \$ 10,000.00 |
| -Region-wide programs | \$ 55,823.48 |
- Motion carried.
- Regional Library Basic System Support FY2017 Application Motion by Don Niles, seconded by Jim Hofer, to approve the signing and submission of the FY2017 KRLS Regional Library Basic System Support Application to the state. Discussion. Motion carried.
- 2017 Budget Planning Discussion of direction the regional director should go in planning the 2017 city/county draft budgets. After discussion, the director will add a 1.5% salary increase and steps (for those eligible) and bring the drafts to the Budget Committee at 3:30 p.m. and then the whole board on 16 June at 6:00 p.m.
- Other Don Niles is the Chair of the legislative Broadband Accessibility in Libraries Subcommittee and Task Force and would like to talk to someone regarding this. Director Ridge asked him to call Director Peg Werner of Viking Library System who is an expert on broadband issues.
- Ed Smith has a request from the Hubbard County Fair Board for the KRL bookmobile to make an appearance at the Hubbard County Fair which is July 13-17th.
- Wayne Bohn reported the city replaced the Cass Lake library roof, the heating and cooling system and put in a new security system.

Motion by Ed Smith, seconded by Paul Thiede to adjourn at 7:20 p.m. Motion carried.

Minutes respectively submitted by Administrative Assistant, Christy Loven.

Minutes signed by Board Secretary Mary Koep _____

Date _____