

**BEMIDJI PUBLIC LIBRARY BOARD MEETING
TUESDAY, JANUARY 10, 2017
CHAIRPERSON WILLIAM JOYCE**

Present: Hannah Buckland, Joyce Siegert, William Joyce, Sheri Brumback, Brecken Gries, Travis Ricks
Nancy Erickson and Cyndi Fenske

Absent: Steve Pfleger

Guests: Michael Mastin, Bemidji Chief of Police and Nate Matthews Bemidji City Manager

The meeting was called to order by chairperson, William Joyce. The December 2016 Board Meeting Minutes were unanimously approved.

Kitchigami Regional Library: No report given.

Manager's Report: Sheri Brumback, Branch Manager provided the manager's report and financial report.

- Library Statistics: A summary of the library statistics were provided to date.
- Upcoming Events: Sheri provided a summary of the various library programs and events currently scheduled.
- Financial Report: A summary of the monthly financial report was provided to the board. While the board didn't formally approve the bills, the board did review and discuss the monthly bills presented by the Branch Manager.

Bemidji Public Library Safety:

- Michael Mastin, Bemidji Chief of Police and Nate Matthews, Bemidji City Manager were present to discuss safety/behavioral issues at the library.
- Chief Mastin indicated that his opinion to eliminate the issues at the library is with the use of a Trespass Notice. Once a warning has been issued to a policy offender, then the library staff can issue a Trespass Notice to the offender. Notices should be kept on file at the library. Bemidji Police can assist with Trespass Notice issuance.

Library Enhancement Purchases with Board Funds: Sherri did indicate that she had gotten a quote for painting the Children's Area and it was \$1,400. She was seeking alternative bids. Steve and Joyce plan to meet with Children's librarian to discuss ideas further.

Homebound Library Services: No update provided.

Election of Officers:

- Chair: Cyndi Fenske
- Vice-chair: Hannah Buckland
- Recording Secretary: Travis Ricks

Meeting Time Limit Policy: Motion made by Travis to set meeting time limit to 45 minutes with an extension option of 15 minutes. Hannah seconded the motion. The motion passed.

Other: City of Bemidji has posting up for new library board member.

The meeting was unanimously adjourned at 6:10 p.m. Next meeting February 14, 2017

Respectfully submitted by Brecken Gries, Secretary