

**BEMIDJI PUBLIC LIBRARY BOARD MEETING
TUESDAY, DECEMBER 13, 2016
CHAIRPERSON WILLIAM JOYCE**

Present: Hannah Buckland, Joyce Siegert, William Joyce, Sheri Brumback, Brecken Gries, Travis Ricks and Nancy Erickson

Absent: Steve Pflieger and Cyndi Fenske

The meeting was called to order by chairperson, William Joyce.

The November 2016 Board Meeting Minutes were unanimously approved with a spelling correction.

Kitchigami Regional Library: No report given.

Manager's Report: Sheri Brumback, Branch Manager provided the manager's report and financial report.

- Library Statistics: A summary of the library statistics were provided to date.
- Upcoming Events: Sheri provided a summary of the various library programs and events currently scheduled.
- Financial Report: A summary of the monthly financial report was provided to the board. While the board didn't formally approve the bills, the board did review and discuss the monthly bills presented by the Branch Manager.

Bemidji Public Library Safety:

- The board discussed conflict training for employees through Evergreen. A \$100 donation will be provided for Evergreen to conduct the training. Travis will work with Sheri to schedule the training.
- The board discussed the findings of employee survey compiled by Hannah.

Library Enhancement Purchases with Board Funds: Item tabled until January. Steve and Joyce plan to meet with Children's librarian to discuss ideas further.

Homebound Library Services: Nancy indicated that she discussed homebound library services at the last KRLS meeting. There are no guidelines set by KRLS regarding homebound library services. However, Pine River has a homebound program and could be utilized as an example program for Bemidji.

Other:

- Brecken's term ends in January 2017 and she decided not to renew for another term.
- Election of Officers 2017 will be completed in January.
- Bill suggested to limit the board meeting time frame to either 45 minutes or 1 hour with agreed upon extensions. Board will discuss at January meeting.

The meeting was unanimously adjourned at 6:15 p.m.

Next meeting January 10, 2017

Respectfully submitted by Brecken Gries, Secretary