

**BEMIDJI PUBLIC LIBRARY BOARD MEETING
TUESDAY, SEPTEMBER 13, 2016
CHAIRPERSON WILLIAM JOYCE**

Present: Nancy Erickson, Joyce Siegert, Cyndi Fenske, William Joyce, Travis Ricks, Sheri Brumback, Hannah Buckland and Brecken Gries

Absent: Steve Pfleger

The meeting was called to order by chairperson, William Joyce.

The August 2016 Board Meeting Minutes were unanimously approved.

Kitchigami Regional Library: Nancy Erickson indicated that the KRLS board did not meet last month.

Manager's Report: Sheri Brumback, Branch Manager provided the manager's report and financial report.

- Library Statistics: A summary of the library statistics were provided to date.
- Upcoming Events: Sheri provided a summary of the various library programs and events currently scheduled.
- Financial Report: A summary of the monthly financial report was provided to the board. While the board didn't formally approve the bills, the board did review and discuss the monthly bills presented by the Branch Manager.

Summer Book Sale: Joyce Siegert submitted a detailed report of the Bemidji Public Library Board Summer Book Sale of July 19-21, 2016. Total sales without including expenses totaled \$6,870.25.

Early Childhood Initiative: No update was provided.

Posting of minutes: No update was provided.

Bemidji Public Library Safety: The board discussed some of the safety issues that staff encounters while working at the library. Sheri indicated to the board that Yvonne Walden has retired from the library. Sheri indicated that Yvonne had decided in part to resign after an encounter with a patron over use of computers. Yvonne was enforcing library rules regarding computer use and the patron became threatening towards Yvonne. It was suggested that conducting a survey of employees to determine their safety concerns might be beneficial. Travis and Hannah volunteered to work with Sherri on completing a draft safety survey of employees. Joyce moved to draft a survey assessment of opinion of current employees regarding their safety while working at the library. Travis seconded. Motion passed. It was also suggested that perhaps the board could assist in bringing in some training for library staff in dealing with difficult patrons. Further research will be conducted on possible trainings for library staff.

Headwaters Science Center "Run with the Dinosaurs": Travis Ricks spoke to the board regarding the Headwaters Science Center's Run with the Dinosaurs to be held on September 24, 2016.

The meeting was unanimously adjourned at 6:30 p.m.
October 11, 2016

Respectfully submitted by Brecken Gries, Secretary