

Kitchigami Regional Library
Board Minutes 20 March 2008
Kitchigami Headquarters Building, Pine River, MN

Board Present: Donald Carlson, Carolyn Conklin, Mary Harrison, Marilyn Heltzer, Leo Johnson, Bob Kangas, Mary Beth Mohr, Rachel Nystrom, Marci Olson, Tom Peterson

Board Absent: Paul Carlson, Roine Cunningham, Jack Frost, Betty Hanson-Lehman, Dee Hillstrom, Anne Holub, Wayne LaDuke, Rita Schuldt, Jack Shaffer

Others present non-voting: Marian F. Ridge, Christy Loven, Becky Walpole, Alison Edgerton, Marta Mersereau, Mark Ranum

Meeting called to order at 6:00 p.m. by Mary Harrison, who was appointed to run the meeting in the absence of any of the board officers. The Director reminded the board that the current ByLaws allow only 7 board members to be present to have a quorum.

The Director requested that item 5.5, Committee membership, and item 7.0 President's Report both be removed from the agenda. Motion by Leo Johnson, seconded by Carolyn Conklin, to approve the meeting's agenda as amended.

Introductions were made.

The Director gave the Oath of Office to new board member, Don Carlson.

Motion by Bob Kangas, seconded by Marci Olson, to approve all the items on the Consent Agenda:

- 17 January 2008 Minutes
- February 2008 Bills
- Northern Lights Library Network bills
- Personnel Updates
- Update on the Delivery Van
- LSTA grants status report
- Personnel Committee Report
- Information on a MOE meeting 23 January 2008
- Library Legislative Day
- January/February 208 Financial Statement

Motion carried.

Rachel Nystrom came 6:05 p.m.

Library Futures Study Strategic Plan: A Stage II final report was made by Mark Ranum to the board. Board discussion regarding the next step with guidance from the board on working to replace Kitchigami's outdated Master Agreement (joint powers agreement). Mark gave a history of what the board had done so far in the Public Library Futures Project and using this information to create models for future library development.

Discussion of other Minnesota library systems and how they are made up. Recommendations made were:

- continue with the creation of a new KRL strategic plan with two areas of concentration – future service plans and priorities and organizational structure including service and structural aspects
- work toward a new, revised, updated and expanded joint powers agreement
- develop plans of association and affiliation outlining requirements and responsibilities of each party.

The board discussed the next step in the Library Futures Study (Phase III) and the contacting of each city and county to determine each interest level.

Discussion that Mark Ranum, if he should continue on, could possibly contact attorney Annie Blatz, an attorney he has worked with in the past to help in some of the process of revising the JPA. Decision on this will wait until a later time. Discussion of having libraries belong to Kitchigami in an “associated” status capacity.

Motion by Marilyn Heltzer, seconded by Leo Johnson, that Mark Ranum present a proposal for him to perform the next steps in this process and for that to include the consolidated/affiliated model and time table.

Motion carried.

Bills Motion by Don Carlson, seconded by Marci Olson, to approve payment of the March 2008 bills checks #10489 to #10546 in the amount of \$36,533.91. Discussion. Roll call vote: Motion carried.

ELM Database Motion by Marilyn Heltzer, seconded by Carolyn Conklin, that the board not support the bills in the Minnesota legislature which would extend access to ELM Databases to non-affiliated libraries. Discussion. Motion carried. The director will talk to the Crosby librarian (one of the unaffiliated city libraries) and make a report on this to the board and will reply to Senator Stumpf who had written a letter to regional libraries regarding this matter.

Borrowing Policies A revised Borrower Card Use Policy and a revised Library Materials and Fees Policy were brought to the board for 1st readings. Discussion of the changes and their necessity. These two policies will be brought again to the May board meeting for further reading and discussion. One of the changes being made will be the ability for patrons to “renew” library materials.

Park Rapids Computer Proposal Motion by Marilyn Heltzer, seconded by Carolyn Conklin, that the board have the Director communicate with the Park Rapids Area Library Board regarding concerns about their purchasing and providing laptops to be used in the library. The county has said it would help lend technical support and maintain the laptops. Motion carried. The Director will report back at the May meeting.

KRL Audit The audit process will hopefully be completed by the May board meeting and the 2007 Audit will be presented then.

Federated Motion by Marci Olson, seconded by Carolyn Conklin, that the board
Annual Report approved the President's and Director's signature on the 2007 Annual
Report Report and that it be submitted to the State of Minnesota. Motion
 carried.

Marilyn Heltzer left 8:40 p.m.

Orientation Discussion of having the board orientation on Saturday April 12 or 26th.
Workshop Marian will poll to see which will work best.

Motion by Bob Kangas, seconded by Marci Olson, to adjourn.

Minutes recorded by Christy Rose Loven, Administrative Assistant.

Signed by Board Secretary Dee Hillstrom _____

Date _____